Whova Registration Instructions



Before You Start

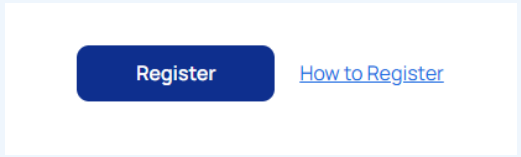
1.Only use the link provided in the email received from the **Credit Union**, or;
2.Use the link provided on the website **Creditunion.ky**, found on our **Annual General Meeting Page.**
3.Carefully follow these steps, if you deviate from these steps, errors may occur.

1 Getting Started

Click the **“Register Now”** button located on the email from the Credit Union or our website.

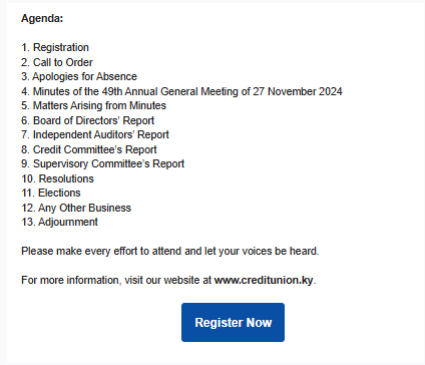
Through Website Steps:

Click the **Register** button



Through Email Steps

Click the **Register** button



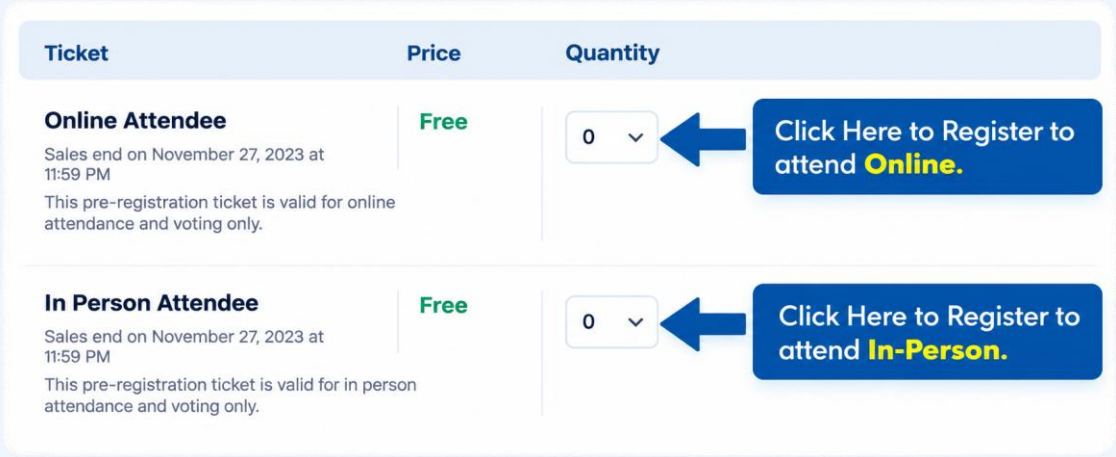
2 Register Here Button

On your mobile device or PC, click on any of the blue **“Register”** Buttons



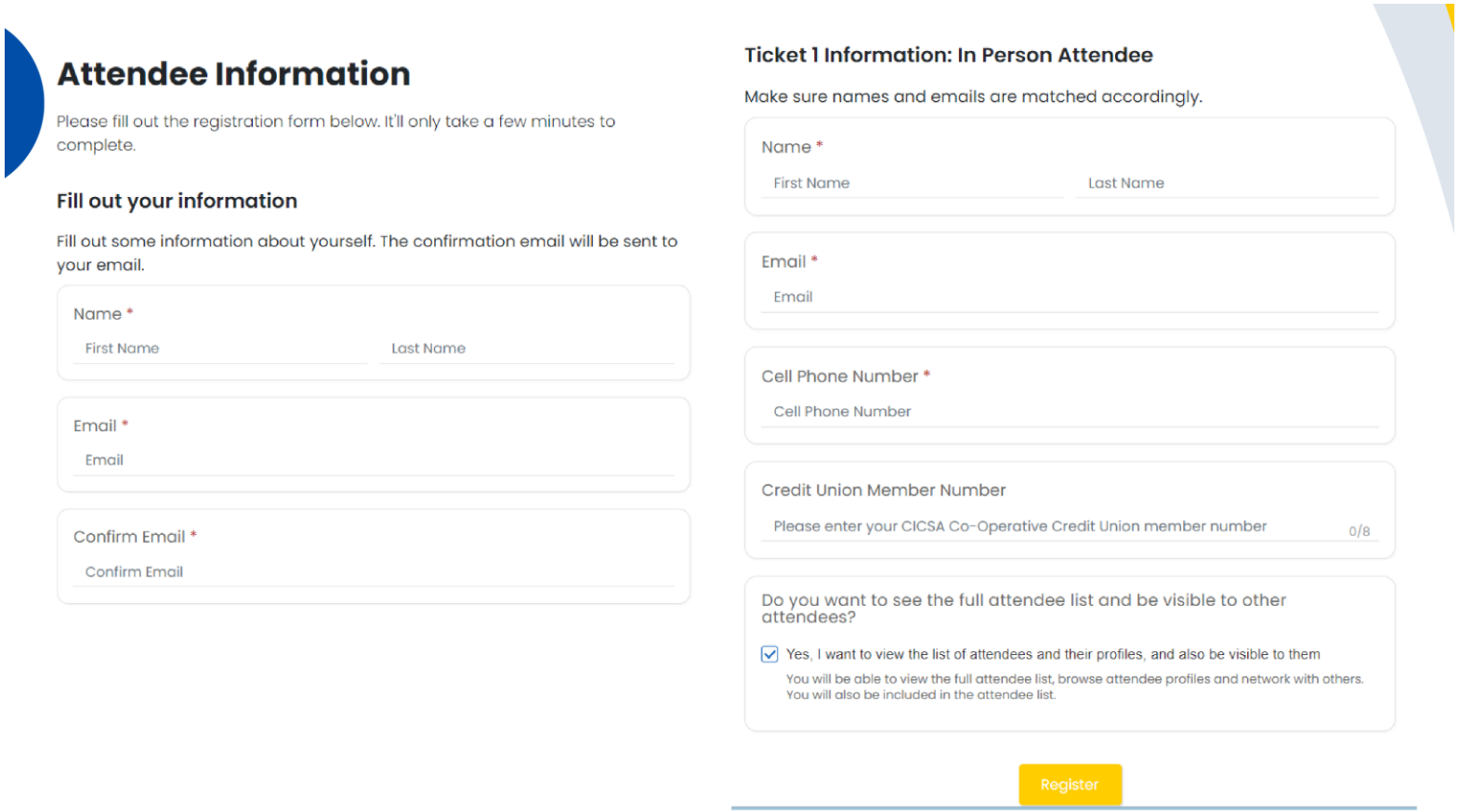
3 Select how you would like to attend: Online or In-Person

- Only select **one** by using the drop downbox, selecting one option.



- Once completed click “Next”

4 Attendee Information



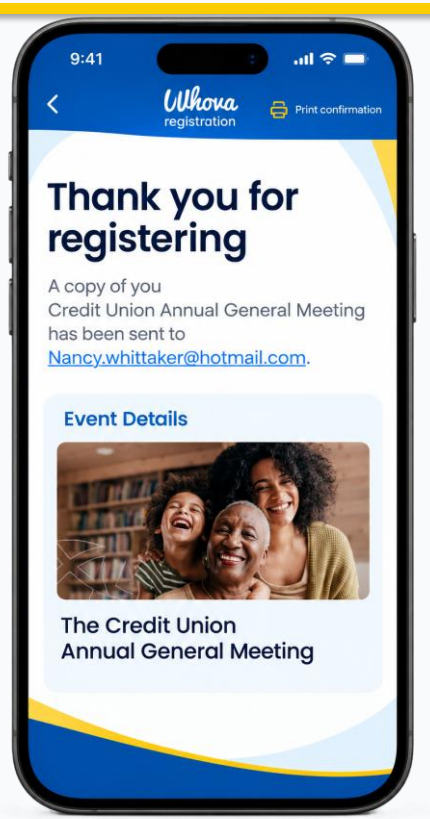
Input the attendee information by completing all the fields.

Once complete, click the yellow **“Register”** button

5 Automatic Response

You will now receive an automatic response acknowledging that you have successfully registered for the AGM.

You may now close this automatic response.



6 Download Whova App

You will now need to download the **Whova app**. This app can be found on:

The Google Play Store (For Android)

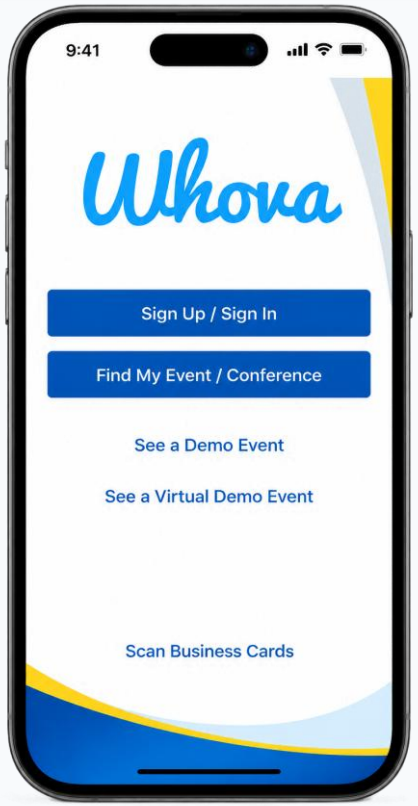
The App Store (For Apple)



7 Signing Into The Whova App

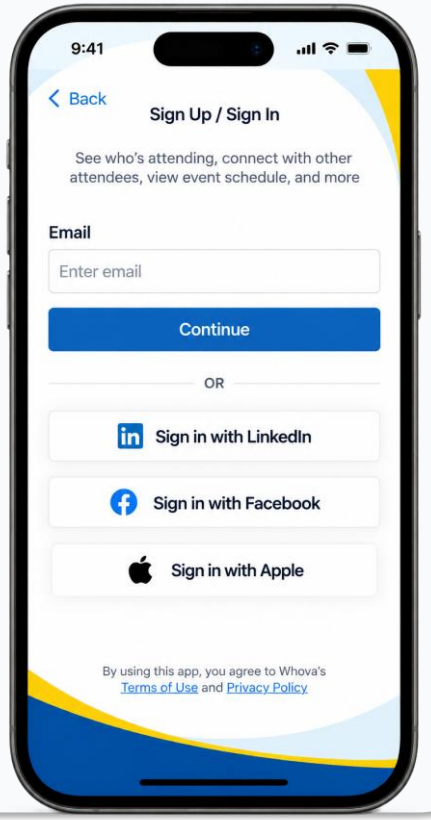
After you download the
Whova App:

1.Click on the sign up/ Sign in button.



8 Signing Into The Whova App

Using the same email you registered with, enter your email address and click **“continue”**.

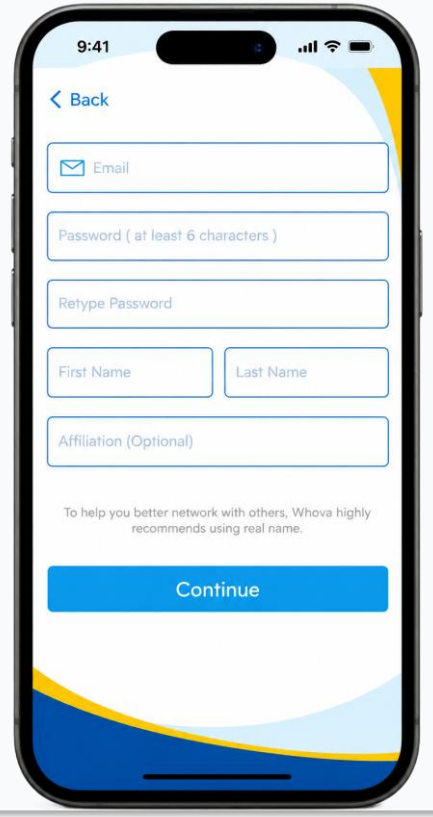


9 Create A Password

Your Password must be **at least 6** characters long.

Reminder

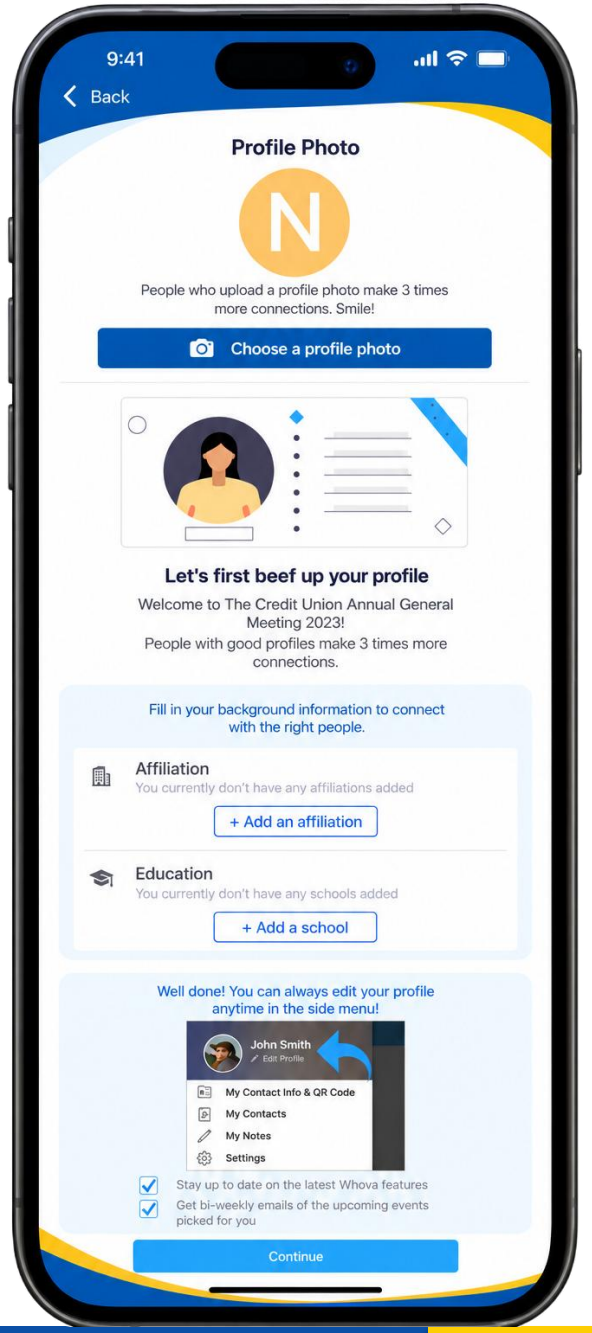
Do not share your password with anyone!



10 Customize Your Profile

This step is not Manadatiry, but fun!

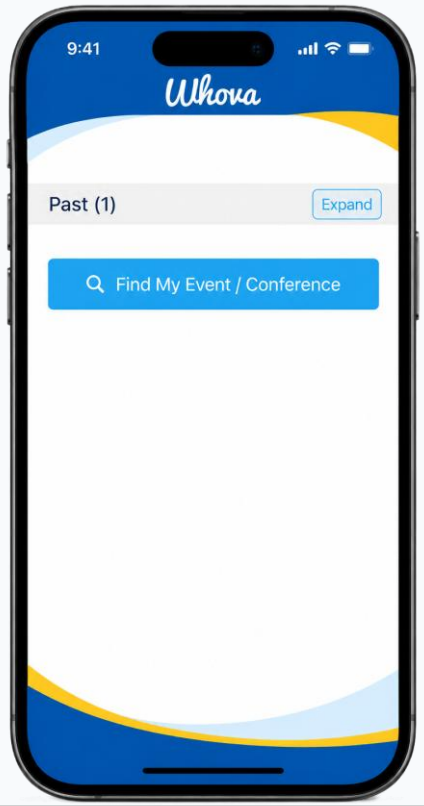
Once completed, click continue or my profile looks good.



11 Find the Credit Union AGM

In the Search Box:

1.Type ‘Credit Union',
2.Click "Find My Event/ Conference",
3.Click on “The Credit Union Annual General Meeting”



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